Return Authorisation Form



The Security Buying Group can only accept goods back from customers if they are returned with a Return Authorisation Number issued by the company. To receive a Return Authorisation Number, please complete this form and fax it back to Security Buying Group on 0845 389 3124 or e-mail it to info@securitybuyinggroup.co.uk.

exceptions listed in or	1. Customer information.				2. Equipment for return.			
Telephone no. Fax no. Account no. Lemail 3. Reason for return. Please tick as appropriate. 4. Invoice information. Fault or dead on arrival (DOA) Loan equipment (linked to Purchase Order below) Y N Original invoice no. Delivery date Incorrectly supplied against order Y N Original purchase order no. Incorrectly ordered or not required Y N Under 3 month warranty Y N exceptions listed in order or terms and conditions sale S. Advanced Replacement or Loan Purchase Order number. Advanced Replacement or Loan Purchase Order number. If returned equipment qualifies for our advanced replacement service, the value of this Purchase Order will be credited. If loan equipment is not returned within 28 days, an invoice will be raised. 6. Fault information. Please provide a fault description below, including if it is continuous, intermittent or temperature sensitive. 7. Collection information. Please tick. 8. Collection address. If required.	Company name	any name			Part no.	Serial no.		
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Is the equipment ready for collection?	Security Buying Grou	up will arrange collection	Υ	N				
	Is the equipment rea	dy for collection?	Υ	N				
Contact Name	Contact Name							
9. Signature and date. I accept that a re-stocking fee and carriage may be charged, except on incorrectly supplied equipment, for the following reasons: i) No fault is found on inspection of returned equipment. ii) Equipment is loan or incorrectly ordered. I also accept that a re-stocking charge may apply if equipment is not returned in "As New" condition. Return Authorisation Number. This must be issued by Security Buying Group Ltd.	and carriage may be charged, except on incorrectly supplied equipment, for the following reasons: i) No fault is found on inspection of returned equipment. ii) Equipment is loan or incorrectly ordered. I also accept that a re-stocking charge may apply if equipment				Return Authorisation Number.			
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